

San Ysidro School District Governing Board

AGENDA

Thursday,
October 19, 2023
5:00 p.m.

WELCOME

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

**Smythe School
Auditorium
1880 Smythe Ave
San Ysidro, CA 92173**

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, OCTOBER 19, 2023
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, October 19, 2023, to conduct its business meeting at **Smythe Elementary School - Auditorium, 1880 Smythe Avenue, San Ysidro, CA 92173**. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with applicable sections of California Law.

THIS MEETING WILL BE TAPE RECORDED

AGENDA

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Rosaleah Pallasigue, Board President

Mrs. Irene Lopez, Board Vice-President

Mrs. Zenaida Rosario, Board Clerk

Mr. Rudy Lopez, Member

Mr. Antonio Martinez, Member

3. AGENDA

Corrections and additions to the agenda.

Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address

Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.)

5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

5.1 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Legal Counsel)

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: Student v. San Ysidro School District

OAH Case No. 2021070742

5.2 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Legal Counsel)

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: Student v. San Ysidro School District

OAH Case No. 2021070743

5.3 GOVERNMENT CODE SECTION 54957.6 (Heath/Iniguez/Little/Sanchez)

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Glenn Heath, Substitute Executive Director of Human Resources, Dr. Jose Iniguez, Assistant Superintendent of Administrative Support, School Support and Safety and Russell Little, Assistant Superintendent of Educational Leadership and Pupil Services

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

5.4 GOVERNMENT CODE SECTION 54957 (Heath)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

5.5 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Legal Counsel)

Initiation of litigation pursuant to Paragraph (4) of Subdivision (d) of Government Code § 54956.9 :

Consideration of One (1) Potential Case—Social Media Adolescent Addiction/Personal Products Liability Litigation (Social Media Litigation)

5.6 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Legal Counsel)

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 1

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

6. CALL TO ORDER Who: _____ Time: _____

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Rosaleah Pallasigue, Board President

Mrs. Irene Lopez, Board Vice-President

Mrs. Zenaida Rosario, Board Clerk

Mr. Rudy Lopez, Member

Mr. Antonio Martinez, Member

8. FLAG SALUTE

9. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS (Inzunza)

9.1 Smythe Elementary School - Student & Staff Recognitions - Presented by Smythe Elementary

School Principal, Dr. Rebecca Bravo

- Student Recognitions
 - Jayden Chan-Student Achievement
 - Sebastian Flores-Social Emotional Skills
- Staff Recognitions
 - Sylvia Lugo-Outstanding Service to Community of Smythe -Parent Engagement
 - Susana Anaya-Outstanding Service to Community of Smythe- Safety, Climate and Student Engagement
 - Jeff Marshall-Outstanding Service to Community of Smythe- Safety, Climate and Student Engagement

- Martha Murillo -Outstanding Service to Community of Smythe-Student Achievement
- Ana Hurtado - First Grade team dedication to serving students through Student Achievement and English Language Proficiency
- Sandra Garcia - First Grade team dedication to serving students through Student Achievement and English Language Proficiency
- Carly Hale - First Grade team dedication to serving students through Student Achievement and English Language Proficiency
- Alejandro Valencia - Outstanding Service to Community of Smythe- Safety, Climate and Student Engagement
- Karla Garcia-Outstanding Service to Community of Smythe- Safety, Climate and Student Engagement
- Cindy Barron - Outstanding Service to Community of Smythe-Parent Engagement
- Banely Arevalo Robles -Outstanding Service to Community of Smythe- Safety, Climate and Student Engagement

9.2 Maintenance, Operations, Transportation and Facilities Department - Presented by Assistant Superintendent of Administrative Support, School Support and Safety, Dr. Jose Iniguez

- Maintenance - Jose Leon (Lead Maintenance), Jesus Sanchez, Eliseo Alba, Cruz Delgado, Tony Barriga and
- Jose Morales
- Grounds - Daniel Camberos (Lead Gardener), Moises Camberos, Ernesto Marquez and Gianfranco Fimbres
- Warehouse - Izmael Sierra (Warehouse Distribution Associate)
- Custodial - Fidel Castro (Lead Custodian) and David Gomez (District Custodian)
- Publication - Andrew Macias
- Transportation - Joanna Velasco (Transportation Operations Technician), Hector Vasquez (Bus Driver), Jasmin Lopez (Bus Driver), Martha Lucy Silva (Bus Driver), Gabriel Lugo (Bus Driver), Rebeca Moreno (Bus Driver), Daniel Sandoval (Mechanic) Giselle Martinez (Bus Aide), Alma Castaneda (Bus Aide) Sara Torres (Bus Aide), Maria Aguilar Gamez (Bus Aide), Cecilia Castellanos (Bus Aide) and Yesel Reyes (Bus Aide)

9.3 Child Nutrition Services Department - Presented by Assistant Superintendent of Administrative Support, School Support and Safety, Dr. Jose Iniguez

- District Office: Ana Bush (Area Production Lead), Sadeer Sahib (Accounting Technician) and Miguel Garcia (Delivery Driver)
- La Mirada: Leticia Cueva (Lead Child Nutrition Specialist), Mayra Madrigal and Amanda Calderon
- Smythe: Edith Ortega (Lead Child Nutrition Specialist), Dolores Moreno, Marizela Benitez, Mirna Cervantes and Rosa Molina
- Willow: Margarita Meza (Lead Child Nutrition Specialist), Veronica Ramirez, Deberah Cortez, Marlyn Moreno and Ivette Monje
- Sunset: Ana Del Real (Lead Child Nutrition Specialist), Magda Guerrero, Gloria Guerrero, Eugenia Gomez and Stephanie Garcia
- Ocean View Hills: Maria Sanchez (Lead Child Nutrition Specialist), Maria Del Carmen Mejia, Evelia Barbaza, Mayra Modrigal and Monica Guerrero
- Vista Del Mar: Esmeralda Villanueva (Lead Child Nutrition Specialist), Miriam Lopez, Alejandra Ianni
- San Ysidro Middle School: Yesenia Charles (Lead Child Nutrition Specialist), Melba Amazon and Elvira Dircio

9.4 Educational Services Department - Presented by Assistant Superintendent of Educational Leadership and Pupil Services, Russell Little

- Director of Educational Services: Luis Ramos
- Resource Teachers: Sandra Guzman, Cynthia Mosqueda, Adriana Aguilar and Carolina Hernandez
- Administrative Secretary III: Elizabeth Originales
- Administrative Secretary I: Marta Rodriguez de Torres
- Data Support Specialist: Jacob Rodriguez

10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING
 Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of the meeting.
 Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

11. ITEMS FROM THE BOARD & SUPERINTENDENT

12. CONFERENCE SESSION

Reports/Presentations

- 12.1** Meeting the Facilities Needs of New Development in Otay Mesa” or “Exploring Funding Opportunities with New Developments in Otay Mesa”, Presented by Steve Gald, Executive Vice President, KeyAnalytics
- 12.2** Government Accounting Standards Board (GASB) 75 and Other Post-Employment Benefits (OPEB) - Presented by Sandy DeKalb ASA, EA, MAAA, Nyhart

13. GENERAL ADMINISTRATION

13.1 MINUTES (Potter)

Approve the minutes of the Special Board Meetings of September 21, 2023 and October 2, 2023.

Motion: _____ Second: _____ Vote: _____

13.2 GASB 75 STATEMENT AND OPEB REPORT FOR FISCAL YEAR 2022-23 (Potter)

Information Only. *(A representative from Nyhart Company will be present to answer questions from the Governing Board.)*

13.3 TEMPORARY MANAGEMENT/ADMINISTRATIVE CONTRACT/OFFER OF EMPLOYMENT FOR SUBSTITUTE IN MANAGEMENT/ADMINISTRATIVE POSITIONS (Heath)

Approve the offer of employment for Erin English as Substitute for Management/Administrative positions, effective as early as November 1, 2023.

Motion: _____ Second: _____ Vote: _____

14. CONSENT CALENDAR

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

14A. PERSONNEL – CLASSIFIED

LEAVE OF ABSENCE (Heath)

Approve/Ratify the leave of absence without pay for the following as recommended by staff:

14A.1 Instructional Aide

RESIGNATION (Heath)

Approve/Ratify the resignation for the following as recommended by staff:

14A.2 Instructional Aide

RECRUITMENT (Heath)

Approve/Ratify to establish recruitment for the following as recommended by staff:

14A.3 Gardener

14A.4 Instructional Aide

EMPLOYMENT (Heath)

Approve/Ratify the employment for the following as recommended by staff:

14A.5 Child Nutrition Specialist – Vivian Torres, Ocean View Hills

14A.6 Custodians

a. Alejandro Bastidas, San Ysidro Middle School

b. Priscilla Ramirez, San Ysidro Middle School

14A.7 Gardeners

a. Angel Alvarez, Maintenance, Operations, Transportation, and Facilities

b. Jossue Cruz, Maintenance, Operations, Transportation, and Facilities

14A.8 Instructional Aides

a. Samantha Galindo, Ocean View Hills

b. Silvia Rodriguez, Child Development Center

14A.9 Instructional Aides Special Education

a. Erika Aleman, Child Development Center

b. Marely Navarro, Ocean View Hills

14A.10 Testing Assistant – Claudia Kim, Educational Services

14A.11 Substitute Bus Driver – Herlinda Chavez, Transportation

14A.12 Substitute Campus Aides

a. Janette Garcia, All Sites

b. Sandra Kawanishi, All Sites

14A.13 Substitute Clerks

a. Janette Garcia, All Sites

b. Silvia Rodriguez, All Sites

14A.14 Substitute Custodian

a. Alejandro Bastidas, All Sites

14A.15 Substitute Instructional Aides

a. Nora Arocho, All Sites

b. Janette Garcia, All Sites

- c. Nancy Murillo, All Sites
- d. Maria Leslie Raqueno, All Sites
- e. Silvia Rodriguez, All Sites
- f. Mayra Ruiz-Zapien, All Sites

14A.16 Substitute Maintenance – Gabriel Brambila, MOTF

14B. PERSONNEL – CERTIFICATED

LEAVE OF ABSENCE (Heath)

Deny the leave of absence without pay for the following as recommended by staff:

14B.1 School Counselor

RESIGNATION (Heath)

Approve/Ratify the resignation for the following as recommended by staff:

14B.2 Classroom Teacher K-6 (TK)

14B.3 Classroom Teacher K-8 (English)

14B.4 Temporary Intervention Support Teacher (Math)

14B.5 Temporary Preschool Permit Teacher

EMPLOYMENT (Heath)

Approve/Ratify the employment for the following as recommended by staff:

14B.6 Classroom Teacher K-6 (TK) – Melanie Zavala, Ocean View Hills

14B.7 Resource Teacher – Liana Davis, Educational Services

14B.8 Resource Permit Teacher – Lenika Flores, Child Development Center

14B.9 Special Day Class Teacher (Moderate/Severe) – Jonathan Yniguez, Smythe

14B.10 Temporary Intervention Support Teacher – Nicole Duncombe, Ocean View Hills

14B.11 Substitute Teachers

- a. Afrah Abed Naji, All Sites
- b. Victoria Boone, All Sites
- c. Mariana Cabrera, All Sites
- d. Fabriana Cafalli, All Sites
- e. Nelly Cameron, All Sites
- f. Venus Cappello, All Sites
- g. Karla Cardenas Miranda, All Sites
- h. Rachel Davis, All Sites
- i. Cathy Diaz, All Sites
- j. Stephany Espinoza Perez, All Sites
- k. Dionicio Estrada, All Sites
- l. Jocelyn Garciadealba-Rivera, All Sites
- m. Aileen Ibarra, All Sites
- n. Paul McKannon, All Sites
- o. Alex Mendoza, All Sites
- p. Haitham Mocar, All Sites
- q. Gabriela Monarrez-Valdez, All Sites
- r. Osiris Murillo, All Sites
- s. Lillie Myslo, All Sites
- t. Leah Osuna, All Sites
- u. Carlos Portillo, All Sites
- v. Isabelle Reid, All Sites
- w. Nubia Santiago Ramos, All Sites

- x. Beatriz Stoyanoff, All Sites
 - y. Robert Tippett, All Sites
- 14B.12** Substitute Preschool Permit Teachers
- a. Mariana Cabrera, Child Development Center
 - b. Luz Garcia, Child Development Center
 - c. Yahilyn Segura, Child Development Center

14C. PERSONNEL – MANAGEMENT AND CONFIDENTIAL

EMPLOYMENT (Heath)

Approve/Ratify the employment for the following as recommended by staff:

- 14C.1** Maria C. Rodriguez - Coordinator of Federal & State Programs and Language Acquisition, Educational Services
- 14C.2** Director of Human Resources - TBD

14D. CURRICULUM & INSTRUCTION

14D.1 TITLE I, PART A - PARENT AND FAMILY ENGAGEMENT POLICY FOR ALL SCHOOLS FOR THE 2023-2024 SCHOOL YEAR (Little)

Approve the Title I, Part A - Parent and Family Engagement Policy for the 2023-2024 school year for all school sites.

14D.2 SCHOOL PLAN FOR STUDENT ACHIEVEMENT (SPSA) FOR THE 2023-2024 SCHOOL YEAR - SMYTHE (Little)

Approve the 2023-2024 School Plan for Student Achievement for Smythe Elementary School.

14D.3 PURCHASE OF 2023 LAS LINKS ONLINE SUB-TEST PACKAGE FROM DATA RECOGNITION CORPORATION (DRC) (Little)

Approve the purchase of the 2023 LAS Links Online Sub-test package from Data Recognition Corporation at the total cost of \$1,555.75 from the General fund.

14D.4 SAN YSIDRO MIDDLE SCHOOL 8TH GRADE TRIP TO WASHINGTON, D.C. AND NEW YORK (Little)

Approve the attendance and participation of 10-20 students and one chaperone from San Ysidro Middle School on an educational trip to Washington, D.C., and New York during March 10-15, 2024. The cost is \$3,000 per student to be paid from fundraisers, Club DC donations and parents.

14D.5 POLICIES AND PROCEDURES FOR UNIFORM COMPLAINT PROCEDURE (UCP) 1 & 4 FOR THE 2023-2024 SCHOOL YEAR (Little)

Approve the Policies and Procedures for Uniform Complaint Procedures (UCP) 1 and 4 for the 2023-2024 school year.

14D.6 LICENSE SUBSCRIPTIONS FOR OCEAN VIEW HILLS ELEMENTARY (Little)

Approve/Ratify the renewal and/or implementation of different license subscriptions for Ocean View Hills Elementary School at the total cost of \$20,141.60 from the Title I site fund.

14D.7 PROFESSIONAL DEVELOPMENTS (Little)

Approve/Ratify the attendance and participation of District staff to the different professional developments as attached.

14E. BUSINESS**14E.1 PURCHASING REPORT (Potter)**

Approve/Ratify the following purchase orders incurred by the District during the period September 1, 2023 through September 30, 2023. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

14E.2 EXPENDITURE REPORT (Potter)

Approve/Ratify the expenditures incurred by the District during the period of January 1, 2023 through January 31, 2023 for a total expenditure of \$1,632,841.87. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

14E.3 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS (Potter)

Approve/Ratify the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.

14E.4 APPROVAL AND RATIFICATION OF PROFESSIONAL SERVICES WORK AUTHORIZATION(S) PURSUANT TO EXISTING MASTER AGREEMENT(S) (Iniguez)

Approve/Ratify the Work Authorization(s) set forth above for the total amount of \$68,700.00.

14E.5 APPROVAL AND RATIFICATION OF CONSTRUCTION CONTRACTS AUTHORIZED/ AWARDED PURSUANT TO THE CUPCAA PROCESS (Iniguez)

Approval and ratification of the construction contracts set forth above for the total amount of \$71,465.04.

14E.6 FIRST QUARTERLY COMPLAINT REPORT FOR WILLIAM'S SETTLEMENT RELATED ISSUES FOR SCHOOL YEAR 2023-2024 (Potter)

Accept the Report of William's Settlement related complaints for the fourth quarter from July 1, 2023 to September 30, 2023 of the 2023-24 school year for submission to the San Diego County Office of Education. The District did not receive any written complaints pertaining to teacher mis-assignments, instructional materials deficiencies or facilities disrepair.

14E.7 GRANT ACCEPTANCE AND AGREEMENT WITH THE POSITIVE MOVEMENT FOUNDATION (Little)

Accept the grant award of up to \$40,000.00 and approve the agreement with The Positive Movement Foundation to provide educational programs, supplies and incentives to Willow Elementary School's students and staff at no cost to the District.

14E.8 GRANT ACCEPTANCE FROM PRICE PHILANTHROPIES FOUNDATION (Little)

Accept the Price Philanthropies Foundation Grant Award in the amount of \$1,000.00 in support of the Vista Del Mar Middle School's baseball team.

14E.9 MEMORANDUM OF AGREEMENT WITH YMCA OF SAN DIEGO COUNTY TO PROVIDE EXPANDED LEARNING PROGRAM (ELP) SERVICES (Little)

Approve/Ratify the Memorandum of Agreement with YMCA of San Diego County to provide Expanded Learning Program (ELP) services at a cost not to exceed \$2,823,249.00 from the ELO-P fund.

14E.10 FACILITIES USE AGREEMENT WITH SOUTHWESTERN COMMUNITY COLLEGE (Potter)

Approve/Ratify the Use of Facilities Agreement with Southwestern Community College for the purpose of offering parents continuing education classes at district facilities during the 2023-24 school year at no cost to the District.

14E.11 AGREEMENT WITH DALE SCOTT & COMPANY (DS&C) (Potter)

Approve the 5-year agreement with Dale Scott & Company, Inc (DS&C) to advise and assist with Financial Advisory, Continuing Disclosure, and Annual Debt Transparency Reports (ADTR) services. Compensation based on services provided.

14E.12 LETTERS OF ENGAGEMENT WITH WILKINSON HADLEY KING & CO. LLP FOR THE 2022-23 BOND FINANCIAL AUDIT REPORTS FOR MEASURE T & MEASURE U

(Potter)
Approve/Ratify the letters of engagement with Wilkinson Hadley King & Co. LLP for auditing services for the District's General Obligation Bond Measures T & U fiscal year 2022-23 in an amount up to \$10,200.00 from the General Obligation Bond funds.

14E.13 LICENSE AGREEMENTS WITH IMAGINE LEARNING, LLC FOR OCEAN VIEW HILLS AND WILLOW ELEMENTARY SCHOOLS (Little)

Approve/Ratify the license agreements with Imagine Learning, LLC for supplemental resources for students at Ocean View Hills and Willow Elementary Schools during the 2023-24 school year at the total cost of \$42,125.00 from the Title I site funds.

14E.14 AMENDMENT NO. 1 TO THE SUN DIEGO CHARTER CO. AGREEMENT (Iniguez)

Approve/Ratify Amendment No. 1 to the Sureride Charter, Inc. dba Sun Diego Charter Co. agreement to provide student charter bus transportation services for extracurricular field trips and transportation needs during fiscal year 2023-24.

14E.15 AGREEMENT WITH LOS ANGELES PACIFIC UNIVERSITY (Heath)

Approve/Ratify the agreement with the Los Angeles Pacific University for educational fieldwork experiences.

14E.16 AGREEMENT WITH MARIN COUNTY OFFICE OF EDUCATION (Little)

Approve/Ratify the agreement with Marin County Office of Education to provide advice and assistance in achieving the LCAP goals for the 2023-2024 school year at no cost to the District.

15. ADJOURNMENT

Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.