

# San Ysidro School District Governing Board

## AGENDA

Thursday,  
March 13, 2025  
5:00 p.m.

### **WELCOME**

Welcome to the San Ysidro School District Governing Board meeting. As a courtesy to all attendees, please silence your cell phones and set them to vibrate during the meeting. We appreciate your cooperation.

This meeting will be audio recorded. The public may view this meeting by accessing the following link:

<https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>.

**PLEASE NOTE:** To access a resource for a specific Board meeting, click on the following link: <https://www.sysdschools.org/Page/286>. Then, filter by Year, Month, and/or Meeting Type before clicking *Submit*. All resources related to your search criteria will be displayed.

**Willow School  
Auditorium  
226 Willow Road  
San Ysidro, CA 92173**

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, MARCH 13, 2025**  
**5:00 p.m.**

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, March 13, 2025, to conduct its business meeting at **Willow Elementary School - Auditorium, 226 Willow Road, San Ysidro, CA 92173**. This meeting will be audio recorded. The public may view this meeting by accessing the following link <https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>.

Pursuant to Board Bylaw 9323 and Government Code 54953.5, members of the public may record an open Board meeting using an audio or video recorder, camera, cell phone, or other device, provided that the noise or obstruction of view does not disrupt the meeting or members of the audience. If a member of the public or media wishes to stand and record the meeting or set up a tripod, such recording must be done so on the left or right side of the public seating area. The Superintendent or an assigned employee may designate recording locations. If the Board determines that noise or obstruction of view disrupts proceedings, the activities shall be discontinued as determined by the Board.

Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403).

Closed Session will be conducted in accordance with applicable sections of California Law. Open session will begin immediately following closed session at approximately 6:15 p.m.

**AGENDA**

**1. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**2. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board  
Mrs. Zenaida Rosario, Board President  
Mr. Antonio Martinez, Board Vice President  
Mrs. Irene Lopez, Board Clerk  
Mr. Martin Arias, Board Member  
Mrs. Kenia Peraza, Board Member

**3. AGENDA**  
Approve the agenda for the meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

The Board of Trustees has established protocols that will allow the Board to conduct the business of the District while also achieving the type of open communication that we all want in our community. The Board values the input of parents, students, employees and other members of the public. Our goal is to allow the free exchange of views among Board members and its staff and between members of the public and the Board while maintaining a respectful and orderly atmosphere. It is the Board's policy to encourage all interested individuals to contribute constructive ideas and perspectives during the meetings, while respecting the right of others to express their ideas and perspectives. The Board welcomes disagreement, but it is important that disagreement be expressed in a meaningful and respectful manner. Speakers should not make personal attacks on other individuals. To promote these goals, we ask that everyone be courteous, patient and respectful while others are speaking. Each speaker should feel free to express his or her viewpoint freely, but in a courteous and respectful way, speaking concisely and within the allotted time limits. Members of the public will not speak unless first recognized by the Board President/Chairperson and will speak only from the podium, not directly from the audience at any time.

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **Closed Session Items Only**. (Closed Session Items may be continued to the end of meeting if necessary.)

**5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:**

**5.1 GOVERNMENT CODE SECTION 54957.6**

**CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: District Legal Counsel Joseph Sanchez and Director of Human Resources Efrain Burciaga

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Certificated Management, Classified Management & Confidential

**5.2 GOVERNMENT CODE SECTION 54957**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

**5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 4

**RECONVENE into OPEN SESSION** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

**6. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**7. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Zenaida Rosario, Board President

Mr. Antonio Martinez, Board Vice President

Mrs. Irene Lopez, Board Clerk

Mr. Martin Arias, Board Member

Mrs. Kenia Peraza, Board Member

**8. FLAG SALUTE**

**9. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS** (Bojorquez/Inzunza)

**9.1** Willow Elementary School - Student and Staff Recognitions - Presented by Willow Elementary School Principal, Myrna Cerda

● **Exceptional Achievement of Students in Reclassification:**

- 5th grade: Andrea Ayala Velazquez, Melysah Castanos, Nicolas Garcia Torres, Jonathan Garcia Vazquez and Sofia Rivera
- 6th grade: Lina Cruz Villela, Kaleb Figueroa, Joline Guzman, Jonathan Nungaray, Fanny Rangel and Yeicelyn Reynaga

**9.2** Ocean View Hills Transitional Kindergarten Student Performance - Introduced by Ocean View Hills Elementary School Assistant Principal, Vikki Viramontes-Castorena

- Imani Boswell, Emiliyah Cabrera, Daritza Garcia, Aiden He, Christy Liang, Ilan Lopez, Zayn Lynch, Aaron Mendoza, Alejandro Munoz, Fernando Munoz and Liam Paullada

**10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

The Board of Trustees has established protocols that will allow the Board to conduct the business of the District while also achieving the type of open communication that we all want in our community. The Board values the input of parents, students, employees and other members of the public. Our goal is to allow the free exchange of views among Board members and its staff and between members of the public and the Board while maintaining a respectful and orderly atmosphere. It is the Board’s policy to encourage all interested individuals to contribute constructive ideas and perspectives during the meetings, while respecting the right of others to express their ideas and perspectives. The Board welcomes disagreement, but it is important that disagreement be expressed in a meaningful and respectful manner. Speakers should not make personal attacks on other individuals. To promote these goals, we ask that everyone be courteous, patient and respectful while others are speaking. Each speaker should feel free to express his or her viewpoint freely, but in a courteous and respectful way, speaking concisely and within the allotted time limits. Members of the public will not speak unless first recognized by the Board President/Chairperson and will speak only from the podium, not directly from the audience at any time.

**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**  
Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to the start of the meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org).

**11. ITEMS FROM THE BOARD & SUPERINTENDENT**

**12. CONFERENCE SESSION**

**Reports/Presentations**

**12.1** 2024-2025 Second Interim Financial Report - Presented by Chief Business Official, Marilyn Adrianzen

**13. GENERAL ADMINISTRATION**

**13.1 MINUTES** (Potter)

Approve the minutes of the Special Board Meeting of February 27, 2025.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.2 2025 CSBA DELEGATE ASSEMBLY ELECTION** (Potter)

Election of the following representatives to the 2025 CSBA Delegate Assembly (6 vacancies): Barbara Avalos (National SD), Jane Lea Smith (San Dieguito Union HSD), Elva Lopez-Zepeda (Sweetwater Union HSD)\*, Rena Marrocco (Vista USD), Susan Martin (Vista USD), Zenaida Rosario (San Ysidro ESD), Barbara Ryan (Santee SD)\*, Cipriano Vargas (Vista USD)\*, and Bob Weller (Escondido Union HSD).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.3 RESOLUTION NO. 24/25-0030 - CESAR CHAVEZ DAY** (Bojorquez)

Adopt Resolution No. 24/25-0030, celebrating the life, values, and sacrifices of Cesar Chavez by honoring his birthday on March 31st as “Cesar Chavez Day.”

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.4 RESOLUTION NO. 24/25-0031- DAY/WEEK OF THE TEACHER** (Burciaga)

Adopt Resolution No. 24/25-0031 declaring the observance of Wednesday, May 7, 2025, as the San Ysidro “Day of the Teacher” and the week of May 5-9, 2025, as “Week of the Teacher.”

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.5 RESOLUTION NO. 24/25-0032- CLASSIFIED/CONFIDENTIAL SCHOOL EMPLOYEE WEEK** (Burciaga)

Adopt Resolution No. 24/25-0032 recognizing the week of May 18-24, 2025, as “Classified and Confidential School Employee Week.”

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.6 RESOLUTION NO. 24/25-0033 OF SAN YSIDRO SCHOOL DISTRICT EXPRESSING SUPPORT FOR SENATE BILL 10 REGARDING TIJUANA RIVER VALLEY POLLUTION MITIGATION** (Iniguez)

Adopt Resolution No. 24/25-0033 of the San Ysidro School District expressing support for Senate Bill 10 regarding Tijuana Valley Pollution Mitigation.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.7 RENAMING/NAMING OF FACILITIES** (Iniguez)

Approve the creation of facility naming/renaming committees for Beyer and San Ysidro Middle School.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.8 SECOND INTERIM FINANCIAL REPORT FOR 2024-25 FISCAL YEAR** (Adrianzen)

Approve the 2024-25 Second Interim Financial Report.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.9 RESOLUTION NO. 24/25-0034 AUTHORIZING THE ISSUANCE OF THE 2020 GENERAL OBLIGATION BONDS, SERIES C (MEASURE T) PURSUANT TO CERTAIN PROVISIONS OF THE GOVERNMENT CODE IN A PRINCIPAL AMOUNT NOT TO EXCEED \$22,155,000 AND APPROVING CERTAIN OTHER MATTERS RELATED THERETO** (Adrianzen)

Approve Resolution No. 24/25-0034.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.10 RESOLUTION NO. 24/25-0035 AUTHORIZING THE ISSUANCE OF THE 2020 GENERAL OBLIGATION BONDS, SERIES C (MEASURE U) PURSUANT TO CERTAIN PROVISIONS OF THE GOVERNMENT CODE IN A PRINCIPAL AMOUNT NOT TO EXCEED \$20,500,000 AND APPROVING CERTAIN OTHER MATTERS RELATED THERETO** (Adrianzen)

Approve Resolution No. 24/25-0035.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.11 RESOLUTION NO. 24/25-0036 AUTHORIZING THE ISSUANCE OF THE 2025 GENERAL OBLIGATION REFUNDING BONDS, SERIES A, IN ONE OR MORE SERIES, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$37,000,000 AND APPROVING CERTAIN OTHER MATTERS RELATED THERETO (Adrianzen)**

Approve Resolution No. 24/25-0036.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**14. CONSENT CALENDAR**

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**14A. PERSONNEL – CLASSIFIED**

**EMPLOYMENT (Burciaga)**

Approve/Ratify the employment for the following as recommended by staff:

**14A.1 Bus Driver**

- a. Veronica Alvarez, Transportation

**14A.2 Substitute Child Nutrition Specialist**

- a. Susana Taich, All Sites

**14A.3 Substitute Clerks**

- a. Michelle Caldwell, All Sites
- b. Veronica G Arce Ochoa, All Sites
- c. Isabelle Olea, All Sites
- d. Natalie Villarruel, All Sites

**14A.4 Substitute Custodians**

- a. Julian Redes, All Sites
- b. Susana Taich, All Sites

**14A.5 Substitute Instructional Aide**

- a. Ezra Guerrero, All Sites

**RESIGNATIONS (Burciaga)**

Approve/Ratify the resignation for the following as recommended by staff:

**14A.6 Campus Aide**

- a. Natalie Villarruel, San Ysidro Middle School

**14A.7 Custodian**

- a. Christian Gonzalez, San Ysidro Middle School

**14A.8 Instructional Aide**

- a. Yaneli Sandoval, Child Development Center

**14B. PERSONNEL – CERTIFICATED**

**EMPLOYMENT (Burciaga)**

Approve/Ratify the employment for the following as recommended by staff:

**14B.1 Special Day Class Teacher (Moderate/Severe)**

- a. Natalia Tello-Garcia, Sunset

**RESIGNATIONS** (Burciaga)

Approve the resignation for the following as recommended by staff:

- 14B.2 Classroom Teacher K-6**
  - a. Emily Gross, Willow

**14C. PERSONNEL – MANAGEMENT AND CONFIDENTIAL**

**APPOINTMENT** (Burciaga)

Approve the appointment of the following as recommended by staff:

- 14C.1 Principal**
  - a. Matthew Bandy, Vista Del Mar Middle School

**14D. CURRICULUM & INSTRUCTION**

**14D.1 LICENSE AGREEMENT WITH AMIRA LEARNING AS THE READING DIFFICULTIES RISK SCREENER** (Bojorquez)

Approve the license agreement with Amira Learning as the Reading Difficulties Risk Screener to assess students in grades Kindergarten through second during the 2025-26 school year at the cost of \$25,380.00 from the Literacy Screenings Professional Development State funding.

**14D.2 RENEWAL OF GOGUARDIAN LICENSES FROM CDW-G FOR SAFER ONLINE STUDENT ACCESS** (Bojorquez)

Approve/Ratify the renewal of the GoGuardian licenses from CDW-G as a tool to facilitate safer access to online educational materials at a total cost of \$35,090.00 from the General fund.

**14D.3 32ND ANNUAL ADELANTE MUJER CONFERENCE**

Approve the participation of approximately fifty students in grades fifth through eighth and their parents at the 32<sup>nd</sup> Annual Adelante Mujer Conference scheduled for April 19, 2025, at the cost of \$5,000.00 from the General fund.

**14D.4 STORYJUMPER EDUCATIONAL ONLINE TOOL** (Bojorquez/Cerda)

Approve the use of StoryJumper Educational Online Tool at Willow Elementary at no cost to the school.

**14D.5 PROFESSIONAL DEVELOPMENTS** (Bojorquez)

Approve/Ratify the attendance and participation of District staff to the different professional developments as attached.

**14E. BUSINESS**

**14E.1 PURCHASING REPORT** (Adrianzen)

Approve/Ratify the purchase orders processed by the District during the month of February 2025.

**14E.2 EXPENDITURE REPORT** (Adrianzen)

Approve/Ratify the expenditures incurred by the District during the month of February 2025.

**14E.3 ACCEPTANCE OF DONATIONS** (Adrianzen)

Accept donations and grants valued at \$1,300.00 to help support and enrich our educational programs.

- 14E.4 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS** (Adrianzen)  
Approve/Ratify the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.
- 14E.5 COMPENSATION AGREEMENT FOR PROPERTY RETAINED BY THE CITY OF SAN DIEGO FOR FUTURE DEVELOPMENT – BALBOA THEATRE** (Adrianzen)  
Approve the Compensation Agreement for property retained by the City of San Diego for future development. The San Ysidro School District has been identified as an Affected Taxing Entity (ATE) for the site known as the Balboa Theatre in San Diego, California.
- 14E.6 COMPENSATION AGREEMENT FOR PROPERTY RETAINED BY THE CITY OF SAN DIEGO FOR FUTURE DEVELOPMENT – LINDA VISTA** (Adrianzen)  
Approve the Compensation Agreement for property retained by the City of San Diego for future development. The San Ysidro School District has been identified as an Affected Taxing Entity (ATE) for the site known as the Linda Vista in San Diego, California.
- 14E.7 AWARD RFP NO. 2425-06 AND AGREEMENT TO COX CALIFORNIA TELECOM, LCC FOR E-RATE CATEGORY 1 NETWORK SERVICES (METRO-ETHERNET WAN)** (Adrianzen/Lewis)  
Award RFP No. 2425-06 and approve the 3-year Agreement with Cox California Telecom, LCC E-Rate Form 470 Category 1 Network Services (Metro-Ethernet WAN) in the monthly amount of \$6,505 from the General and ERate funds.
- 14E.8 AWARD RFP NO. 2425-07 AND PURCHASE OF DATEL SYSTEMS INCORPORATED FOR E-RATE CATEGORY 2 HARDWARE** (Adrianzen/Lewis)  
Award RFP No. 2425-07 and approve the hardware purchase of E-Rate Category 2 Equipment to Datel Systems Incorporated in the amount of \$543,837.37 to be paid from the General, E-Rate, and other funding sources.
- 14E.9 AGREEMENT WITH INDUSTRIAL ELECTRIC COMMERCIAL PARTS & SERVICES, LLC** (Iniguez)  
Approve/Ratify the agreement with Industrial Electric Commercial Parts & Service, LLC, to provide cafeteria equipment services, maintenance, and repairs on an “as needed” basis. Cost implications will be paid from the Child Nutrition fund.
- 14E.10 WORK AUTHORIZATION TO MASTER AGREEMENT WITH NINYO & MOORE** (Iniguez)  
Approve Work Authorization No. 09 with Ninyo & Moore to provide Hazardous Building Materials (HBM) Survey, soil sampling, and concrete coring for the CDC Consolidation Project at La Mirada Elementary School in an amount not to exceed \$14,259.17 and an Owner-controlled contingency of \$1,490.83 for a total of \$15,750.00 from the State Allocation Board Reimbursement fund.
- 14E.11 PROFESSIONAL SERVICES AGREEMENT WITH UES PROFESSIONAL SOLUTIONS, INC.**  
(Iniguez)  
Approve the agreement with UES Professional Solutions, Inc. to provide Geotechnical Investigation Services for the CDC Consolidation Project at La Mirada Elementary School in the amount of \$21,400.00 with an additional Owner-controlled contingency of \$1,100.00 for a total of \$22,500.00 from the State Allocation Board Reimbursement fund.



**14E.12 AMENDMENT NO. 1 AND WORK AUTHORIZATION NO. 2 TO THE MASTER AGREEMENT WITH PLACEWORKS** (Iniguez)

Approve Amendment No. 1 and Work Authorization No. 2 with Placeworks to provide required reports, obtain approval from DTSC, and provide Title 5 Studies for the Beyer Community Educational Resource Center and San Ysidro Middle School Projects in an amount not to exceed \$64,560.00 from G.O. Bonds, Measures T & U.

**14E.13 MEMORANDUM OF UNDERSTANDING WITH OUR LADY OF MT. CARMEL SCHOOL FOR TITLE III FUNDING AND SERVICES** (Bojorquez/Rodriguez)

Approve the Memorandum of Understanding with Our Lady of Mount Carmel School for Title III funds and services for the 2024-2025 school year at a cost not to exceed \$36,434.69.

**14E.14 AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR PARTICIPATION IN PROJECT CLEAR** (Bojorquez)

Approve/Ratify the agreement with the San Diego County Superintendent of Schools for the Reading Recovery Program preparation and certification through the Project CLEAR program during the 2024-2026 school years.

**14E.15 AGREEMENT WITH THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR THE IMPLEMENTATION OF THE CHILD AND YOUTH BEHAVIORAL HEALTH INITIATIVE (CYBHI) PROGRAM** (Bojorquez/Villezcas)

Approve/Ratify the agreement with the San Diego County Superintendent of Schools for the implementation of the Child and Youth Behavioral Health Initiative (CYBHI) Program for 2024-2027 school years. SDCOE shall pay for services rendered pursuant to this agreement, in the amount of \$218,484.17.

**15. ADJOURNMENT**

Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.