



San Ysidro School District  
**VERIFICATION OF RESIDENCY FORM**

School Year: **2024-2025**  
 Current Teacher Name: \_\_\_\_\_  
 School: \_\_\_\_\_  
 Grade: \_\_\_\_\_

Student's Name \_\_\_\_\_ Birthdate: \_\_\_\_\_

Address \_\_\_\_\_

Home Telephone: ( ) \_\_\_\_\_ Mother Cell# ( ) \_\_\_\_\_ Father Cell # ( ) \_\_\_\_\_

In accordance with Title 5, California Code of Regulations Section 432 (F) (2), California School Districts **MUST** verify student residency **ANNUALLY**. To be eligible for enrollment in the San Ysidro School District, the parent/guardian or caregiver **MUST** show **PROOF** of District residency **within two weeks** of receipt of this document. **Failure to comply with the law will result in the immediate initiation of procedures to exclude students from enrollment (Board Policy 5111.1).**

- To comply with residency requirements, the parent/guardian or caregiver of a student **MUST** return this document to the school of attendance with a copy of at least **ONE** document to prove residency. **(document showing evidence of any alteration will not be accepted).**
- For students living with other families, the parent AND the person with whom the student is living with **MUST** come to the school of attendance to complete a **Caregiver's Authorization Affidavit form**. The caregiver, or person with whom the student lives, must show **ONE** document under their name to prove residency.
- Parent/guardians who live within the District and are unable to provide the proof of residency **MUST** be interviewed and approved by the **Site Administrator and/or the Superintendent/Designee**.

The student lives with: **(Check one only):**

- 1 Parent (Mother or Father)       2 Parents (Mother & Father)       1 Parent & Other Adult
- A relative, friend(s) or other adults       An Adult that is not the parent or legal guardian       Foster Parent

Are you active military? YES  NO  Branch: \_\_\_\_\_

Have you been employed in the agricultural/fishing/food processing/nursery or lumber related activities in the past years? YES  NO

**All documents need to be dated within the last 60 days**

At least **ONE** of the following items are required:

- Lease Agreement/Rental Contract and current rent receipt (counts as one)       Deed to a home and/or mortgage coupon book or a statement or property tax or HOA receipt.
- Water Bill       Gas & Electric Bill       Cable or Internet Bill       Home Telephone Bill (cell phone bill not accepted)

**Other support documentation needed (Please check, appropriately):**

Parent Residency Affidavit Form	Caregiver's Authorization Affidavit	Declaration of Residency	Declaration of Landlord	Approved Interdistrict Transfer	Approved Intradistrict Transfer	Foster Child	Legal Court Appointed Guardian
-McKinney-Vento -No Documentation		-1 Bill -ID of Home Owner	-For Rentals W/No bills				
<input type="checkbox"/> Signed by Site Admin.	<input type="checkbox"/> Signed by Qualified relative	<input type="checkbox"/> Complete	<input type="checkbox"/> Complete	<input type="checkbox"/> Verified w/Pupil Services	<input type="checkbox"/> Verified w/Pupil Services	<input type="checkbox"/> Verified Foster license	<input type="checkbox"/> Verified Court papers

Falsification of any information or documents, either written or verbal, relative to this verification procedure will result in denial of enrollment.

**I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

Signature of Parent/Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**SCHOOL OFFICE STAFF USE ONLY**

I affirm that I have seen, reviewed and attached copies of the verification of residency.

\_\_\_\_\_  
**Signature of School Personnel**      **Title**      **Date**

**DISTRICT OFFICE STAFF USE ONLY**

Residency verification needed by home visit (For current students whose residency is questionable)

\_\_\_\_\_  
 Signature of person(s) who conducted the home visit.      Title      Date      Time

\_\_\_\_\_  
 Outcome: